

# MATJHABENG TRAFFIC TRAINING ACADEMY



# WELKOM

# PROSPECTUS 2009

## PREAMBLES

The College would be known as producing conscientious, committed, delighted and disciplined traffic officers for S.A. the fact that road carnage has been less in Matjhabeng over the years through advance driving / K53 offered by our training section, speaks for itself.

Lectures are presented by highly motivated, dedicated and competent instructors. The instructors equip the trainees with much more than just knowledge through practical sessions the trainees are afforded an opportunity to use their sense and rational thinking in making decisions, communicate effectively and are qualities which permeate to our trainees through our strong motto of professionalism.

## MATJHABENG TRAFFIC TRAINING ACADEMY

### OUR VISION

To provide all traffic and related occupation with knowledge, skills & attitudes needed to deliver a professional service, by ensuring a safe and comfortable road environment.

### OUR MISSION

To provide nationally accredited learning opportunities to traffic and related occupation: through out come-based training and development strategies.

- To provide the students with learning opportunities which will enable them to obtain the necessary skills, knowledge and abilities needed to attain the goals and objectives of the profession.
- To provide the students with learning opportunities this will develop and expand their knowledge and skills with regard to the assessment of drivers and vehicles for fitness.

### OBJECTIVE

Matjhabeng Traffic Training Academy`s main objective is

- To provide nationally accredited learning opportunities to traffic and related occupation: through out come-based training and development strategies.
- To provide the students with learning opportunities which will enable them to obtain the necessary skills, knowledge and abilities needed to attain the goals and objectives of the profession.
- To provide the students with learning opportunities this will develop and expand their knowledge and skills with regard to the assessment of drivers and vehicles for fitness.

### ADMISSION REQUIREMENTS

Be appointed firstly by a Local/provincial Traffic Department, Private Testing station or any other institution which can effect such an appointment.

Application forms must be accompanied by prove of appointment. Be in possession of a valid driver's license.

(Employers are to provide their traffic officers with the National Road traffic acts, act 93 of 1996)

### **TUITION FEES**

**Traffic Diploma- R7 000, 00**

**Peace Office course-R750, 00**

**Traffic warden course-R1 200, 00**

**Authorized Officer course-R150, 00**

**K53/ Advance driving course-R2 000, 00**

Matjhabeng Municipality's Employees are not subject to payment, the payment of fees only affects other Municipalities, Provincial Traffic Departments, and other institutes that need our training services.

### **PAYMENT METHOD**

Only at a Matjhabeng recognized paying point or account number:

**Matjhabeng Traffic Training Academy**

**P.O. Box 708**

**WELKOM**

**9460**

**Tel: 057-391 3295**

**Fax: 057-352 3821**

### **BANK DETAILS**

<b>BANK:</b>	<b>ABSA</b>
<b>ACCOUNT NUMBER:</b>	<b>405370 5465</b>
<b>BRANCH CODE:</b>	<b>632005</b>
<b>VOTE NUMBER/REF NO:</b>	<b>0450 53 2 61 2267</b>

## **METHOD OF INSTRUCTION**

**Lectures are presented in English**

- Lecture
- Simulation
- Role play
- Group discussion
- Demonstration
- Problem-solving

## **EVALUATION METHODS**

- Progress tests
- Practical evaluation
- National Examination

## **GENERAL RULES**

Applications for enrolment should reach the college four weeks before the commencement date of the respective course, or other arrangement could be done with the Head of the College. Trainees for traffic officer's course must bring their uniform for practice sessions.

**COURSE:                   TRAFFIC DIPLOMA**

**COURSE OBJECTIVE:**

- To facilitate the training of students as Traffic Officers, to Enforce law, by-laws and regulations according to the authority granted to them by the Road Traffic Act, (Act 93/ 96), and the criminal procedure Act, (Act 51 / 1977) and Municipal Police Service Act (Act 68 of 1995)

**LEARNING OBJECTIVE:**

- Theoretical and practical training as per curriculum for Traffic Officers

**DURATION:**   Six Months

**ADMISSION REQUIREMENTS:**

- GRADE 12 or equivalent certificate.
- Code B/ EB driver's license.

**TARGET GROUP:** Newly employed Traffic Officers in the service of Local, Provincial authority.

**DOCUMENTATION:** Manuals are supplied by the Matjhabeng Traffic training academy as prescribed by National Department of Transport:

**ASSESSMENT:** Practical as well as theoretical assessment examinations are Completed. A Traffic Diploma is issued to successful candidates at the completion of the course.

**COURSE: PEACE OFFICER**

**COURSE OBJECTIVE:**

- To facilitate the training of personnel as Peace Officers. To enable them to enforce the Municipal by-laws and regulations and executions and execute their powers under criminal procedure Act (Act 51 of 1977).

**LEARNING OBJECTIVE:**

- Definitions
- What is Law Enforcement
- Management
- Principles of the Criminal Procedure Act\
- Rule regarding
- Criminal Procedure Act
- Law of evidence
- Crime investigation
- Statements and declarations
- Completion of section 56 and 341 Notices.

**DURATION:** Five Days

**TARGET GROUP:** New appointments, Traffic Officers, Peace Officers and Law Enforcement Officers.

**ADMISSION REQUIREMENTS:**

Minimum Std 8 / Grade 12 or equivalent already in Possession of a Traffic Diploma (re-appointment of Traffic Officers). Law Enforcement Officers of Local Authorities.

**DOCUMENTATIONS:** Manuals are supplied by Matjhabeng Traffic Police Academy.

**ASSESSMENT:** Theoretical examinations. Successful candidates receive a certificate on completion of the course.

**COURSE:                   TRAFFIC WARDEN**

**COURSE OBJECTIVE:**

- To facilitate the training of personnel appointed by a Local Authority under Article 3(1) (d) of the National Road Traffic Act 93/96 in order to execute the powers and duties restricted to his/ her area of jurisdiction.

**LEARNING OBJECTIVE:**

- Appointment as Traffic Warden
- Definitions of National Road Traffic Act 93/96
- Powers and duties of a Traffic Warden
- Powers under Article 41 (1) of Criminal Procedure Act 51/77 granted to Peace Officers
- Parking and Parking Meter by-Laws
- Human relations between Traffic Personnel and the Public.

**DURATION:**   One month

**TARGET GROUP:** Persons appointed by Local authorities as Traffic wardens

**ADMISSION REQUIREMENTS:** Learners are required to pass prescribed evaluation

**DUMENTATION:** Manuals are supplied by Matjhabeng Traffic Training Academy

**ASSESSMENT:** A theoretical and practical examination. Successful candidates receive certificate.

**COURSE:                    AUTHORISED OFFICERS**

**COURSE OBJECTIVE:** After the completion of the course the learner will be able to carry out orders of the court by:

- Serving section 54 summonses in terms of the Criminal Procedure Act, 1977(Act 51 of 1977) and;
- Serving subpoenas on witnesses.

**LEARNING OBJECTIVE:**

- General Principles of Criminal procedure Act section 54
- Instructions with regard to serving of summonses

**DURATION:**    1 Day

**TARGET GROUP:** Council officials and staff of other municipalities whose duty is to serve or deliver section 54 summonses of the court on accused Person, as well as to serve subpoenas to witnesses.

**ENTRANCE REQUIREMENTS:** Officials in services of Local authorities.

**ASSESSMENT:** Written examination. Successful candidate receive a certificate

**COURSE:                   TRAFFIC CONTROL (POINT DUTY)**

**COURSE OBJECTIVE:** To facilitate effective training in the basic principles of traffic control so that Learners be able to regulate traffic in a safe and prescribed manner.

**LEARNING OBJECTIVE:**

- Traffic control components
- Powers to carry out traffic control
- Traffic control rules
- Visibility and safety equipments
- Human relations
- The Road and the influences concerning it
- Traffic and the influences concerning it.

**DURATION:**   Two days

**TARGET GROUP:** Traffic Officers, members of the Community Preparedness and other authorized institutions that may carry out traffic control.

**ENTRANCE QUALIFICATIONS:** Any person physically able to handle the often complex traffic situations.

**DOCUMENTATION:** Manuals are supplied by Traffic Academy.

**ASSESSMENT:** Theoretical and practical evaluation. Successful candidate receive Certificate on completion of the course.

**COURSE: K53/ ADVANCE DRIVING**

**COURSE OBJECTIVE:** To train and facilitate truck and motor vehicle drivers to drive defensively, to minimize risks for themselves and other road Users.

**LEARNING OBJECTIVE:**

- Defensive driving
- Hazards
- The ABC of the defensive driver
- The SIPDE principles
- The system of vehicle control

**DURATION:** Five days

**TARGET GROUP:** New appointed traffic officers and Municipal officials who are being issued with Council vehicle to execute their duties.

**DOCUMENTATION:** Manuals are supplied by the Academy

**ASSESSMENT:** Theoretical and practical evaluation. Certificate is issued on successful Completion of the course by the candidate.