

# MATJHABENG MUNICIPALITY

## THE SPEAKER'S ANNUAL REPORT



**CLLR T.V MATSEPE**

**2002/2003 FINANCIAL YEAR**

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INTRODUCTION

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## SECTION 1:

### INTRODUCTION

This report attempts to satisfy the requirement of Section 46(1)(d) of the Local Government Systems Act 32/2000, which requires a municipality to prepare an annual report for each financial year.

The report therefore covers the period of July 2002 to July 2003, and relates essentially to the activities of Governance and Community Participation as impacting on the legislative function of the municipality.

The following therefore are the areas that the report will cover:

- ❖ Public consultation and participation
- ❖ Councillor training
- ❖ Political governance and Councillors' Code of Conduct
- ❖ Speaker's delegated ceremonial duties

In conclusion, the evaluation of the qualitative nature of concepts such as 'public participation' is briefly explored.

## SECTION 2 :

### POWERS AND FUNCTIONS OF THE OFFICE OF THE SPEAKER.

The office of the speaker derives its powers from Section 37 of the Municipal Systems Act, 1998 (Act no 177 of 1998) which are as follows:-

The Speaker has statutory powers and duties that are assigned to him, such as:

- ❖ Presiding over council meetings
- ❖ Ensuring that the council meets at least quarterly
- ❖ Maintaining order during council meetings
- ❖ Ensuring compliance with the Code of Conduct for Councillors, in council and committee meetings

- ❖ Ensuring that the meetings of the council are conducted in accordance with the rules and orders of the council
- ❖ Determining the date and venue of ordinary council meetings
- ❖ Convening special council meetings at the venue determined by her/him and at the time set out it and requesting that such a meeting be convened in terms of section 29(1) of the Structures Act; and
- ❖ Ensuring that the provisions in respect of privileges and amenities of Councillors, as set out in section 28 of the Structures Act or any other applicable legislation are adhered to.

### SECTION 3:

## COMPOSITIONS AND PERFORMANCE OF COUNCIL AND COMMITTEES

### **Council**

#### Composition

The Matjhabeng Municipal Council is constituted as follows:-

No of Councillors	Political Party
56	ANC
14	DA
1	PAC
1	UDM
<b>Total no of Councillors</b>	<b>72</b>

36	Proportional Councillors
36	Ward Councillors

### **Floor Crossing Legislation**

During the period under review there were no floor crossings.

### **Vacancy within Council**

A vacancy existed within Council as the result of the passing away of the late councillor K M Chao on 9 May 2003.

## Performance

### COUNCIL MEETINGS

The statistics that follow show the activities undertaken by Councillors to achieve the above-mentioned aims and objectives as set out in the introduction.

COUNCIL SITTINGS JULY 2002 – JUNE 2003:

<b>Extra ordinary Council meeting</b>	<b>1</b>
<b>Ordinary Council meetings for the year</b>	<b>9</b>
<b>Special Council sittings</b>	<b>3</b>
<b>Mayoral Committee Meetings</b>	<b>23</b>
<b>Special Mayoral Committee Meetings</b>	<b>5</b>

The record of Councillor attendance of Council meetings is as follows:

### MATJHABENG COUNCILLORS ATTENDANCE

<b>SURNAME &amp; NAMES</b>	<b>Number of Council meetings attended</b>	<b>Absent with apology</b>	<b>Absent without apology</b>	<b>Percentage attendance</b>
<b>ALEXANDER</b> Rolly Richard	10	3	-	77%
<b>AURET</b> Ian Hugo	9	4	-	69%
<b>BAATTJIES</b> Maureen	12	1	-	92%
<b>BENGU</b> Velile Victor	12	-	1	92%
<b>BOTHMA</b> Bonifacius	12	1	-	92%
<b>CHAO</b> Martha Kediemetse	11	2	-	85%
<b>DALI</b> Vusi N	13	-	-	100%
<b>DASSIE</b> Yangaphi Samuel	13	-	-	100%
<b>DLAMINI</b> Siphiwe Cosmos	11	1	1	85%
<b>DLOVA</b> Themba William	12	1	-	92%
<b>DU TOIT</b> Jan Johannes Battista	9	3	1	77%

<b>EDELING</b> Johan Heinrich Albert	12	1	-	92%
<b>FOURIE</b> Johannes Jacobus Christoffel	13	-	-	100%
<b>IKANENG</b> Mary Innocentia	12	1	-	92%
<b>JAMES</b> Tyoty Hubert	8	4	1	62%
<b>KHALIPHA</b> Thanduxolo David	13	-	-	100%
<b>KOTZEE</b> Dora	11	2	-	85%
<b>LEEuw</b> Serake Jacob	13	-	-	100%
<b>LIPHOKO</b> Sephiri Jan	8	3	2	62%
<b>LOUW</b> Martin Luther	9	4	-	69%
<b>KUJOANA</b> MA	12	1	-	92%
<b>MABUYA</b> Fezile Frederick	11	2	-	85%
<b>MAFANTIRE</b> Moselantja Jane	10	3	-	77%
<b>MAFONGOSI</b> Zoliwe Vijaya	7	3	3	54%
<b>MAJOE</b> Thupe Simon	12	1	-	92%
<b>MANZANA</b> Nkosinathi Reginald	13	-	-	100%
<b>MAQENA</b> Aleymaria Malefu	8	5	-	62%
<b>MARAIS</b> Johannes Stefanus	12	1	-	85%
<b>MASHININI</b> Thami	11	2	-	85%
<b>MASIENYANE</b> Mofapohedi David	10	-	3	77%
<b>MASOKA</b> Nakana Lazarus	11	2	-	85%
<b>MATLABE</b> Moses Mohapi Thabang	9	4	-	69%
<b>MATOSA</b> Albertina Nozamisile	11	2	-	85%
<b>MATSEPE</b> Tsiu Vincent	13	-	-	100%
<b>MATSUBUKANYE</b> Mangaliso MacGeorge	9	-	4	69%
<b>MBANA</b> Archie	13	-	-	100%

<b>MENONG</b> Kemoitsi Simon	11	2	-	85%
<b>MFEBE</b> Mamoipone Sakane Emily	11	1	1	85%
<b>MHLABA</b> Nondumiso	9	1	3	69%
<b>MOGOLE</b> Richard Rethabile	11	1	1	85%
<b>MOHLOLI</b> Pule Patrick	10	3	-	77%
<b>MOKHATHI</b> Percy Esaia	11	1	1	85%
<b>MOKOENA</b> Molefe Elias	10	3	-	77%
<b>MOKOLUTLO</b> Lebakeng Abraham	10	2	1	77%
<b>MONTSHIOA</b> Benjamin Alpheus	11	2	-	85%
<b>MOSALA</b> Mohau Stoffel	12	1	-	92%
<b>MOTSHABI</b> Mmilwane Patrick	12	1	-	92%
<b>NAKWA</b> Tamsanqa Alexander	13	-	-	100%
<b>NEUMANN</b> Vernon Hilson	13	-	-	100%
<b>NGANGELIZWE</b> Sebenzile	12	1	-	92%
<b>NTSALA</b> Molefi Malachia	12	1	-	92%
<b>OLIVIER</b> Jacobus Johannes	12	-	1	92%
<b>RADEBE</b> Lejone Lebohang Francis	12	1	-	92%
<b>RADEBE</b> Mpolaile Lydia	8	5	-	62%
<b>RAMAISA</b> Khuthala A	13	-	-	100%
<b>RAMOJELA</b> John Nkoanyane	13	-	-	100%
<b>RUBULANA</b> Lennox	13	-	-	100%
<b>SEBOHOLI</b> Chabeli Patrick	11	1	-	85%
<b>SEGALO</b> Sello Soften	10	3	-	77%
<b>SEPHIRI</b> Joseph	13	-	-	100%
<b>SMIT</b> Dirk Cornelius	11	2	-	85%

<b>STYGER</b> Andre	10	1	2	77%
<b>TALIWE</b> Fumani Edward	11	2	-	85%
<b>THOABALA</b> Teboho Eddie	11	2	-	85%
<b>THUTHANI</b> Zwelibanzi Adam	12	1	-	92%
<b>TLADI</b> Reneiloe Emma	7	6	-	54%
<b>TLHONE</b> Mamohanoë Lucy	10	2	1	77%
<b>TSATSA</b> Sizakele Joseph	11	2	-	85%
<b>TSHABANGU</b> Sello E	9	2	2	69%
<b>TSOENE</b> Thabang David	11	2	-	85%
<b>VAN ROOYEN</b> Hendrik Cornelius	12	1	-	92%
<b>VANGA</b> Nomahlazo Maggie	9	3	1	69%

**Of the 72 Councillors of Matjhabeng Municipality:**

14	Attended all 13 Council meetings
17	Did not attend 1 of the 13 meetings
18	Did not attend 2 of the 13 meetings
10	Did not attend 3 of the 13 meetings
7	Did not attend 4 of the 13 meetings
4	Did not attend 5 of the 13 meetings
2	Did not attend 6 of the 13 meetings

**RESOLUTIONS TAKEN AT COUNCIL MEETINGS**

<i>NUMBER OF RESOLUTIONS TAKEN</i>	<i>A-resolutions</i>	<i>C-resolutions</i>	<i>SA-resolutions</i>
88	81	4	3

*Eighty-eight (88) Council resolutions (A43/2002 - A103/2002)(A1/2003 - A21/2003) and (C1/2002 – C4/2002)(SA1/2003 – SA3/2003) were taken from July to June 2003. The A-resolutions are non-confidential resolutions that are taken by Council in a*

meeting open to the public. The C-resolutions are confidential resolutions taken by the meeting in camera.

## Agenda and Minutes

The agendas and minutes of council were compiled and distributed to all Councillors as outlined in the Council's Rule and Orders.

## Resolutions and Implementation

### Mayoral committee

#### Composition

The following are members of the Mayoral committee and their portfolios:-

COUNCILLOR	RANK
S.J Leeuw	Executive Mayor-Chairperson
K.S Monong	MMC Human Resources
K.S Ramaisa	MMC Public Safety
B.A Monshioa	MMC Economic Development and Spatial Planing
Z.A Thuthani	MMC Public Works and Engineering Services
R.E Tladi	MMC Corporate Services
S.E Tshabangu	MMC Finance Management
K.M Chao	MMC Housing Development and Environmental Management

### Performance

The record of Councillor attendance of Mayoral Committee meetings is as follows:

SURNAME & NAMES	Number of meetings attended	Absent with apology	Absent without apology	Percentage attendance
<b>LEEUEW</b> Serake Jacob	26	2	-	93%
<b>MATSEPE</b> Tsiu Vincent	9	4	3	32%
<b>CHAO</b> Martha Kediemetse	20	3	2	71%
<b>MENONG</b> Kemoitsi Simon	24	4	-	86%
<b>MONTSHIOA</b> Benjamin Alpheus	27	1	-	96%
<b>RAMAISA</b> Khuthala A	27	1	-	96%
<b>THOABALA</b> Teboho Eddie	25	2	1	89%
<b>THUTHANI</b> Zwelibanzi Adam	20	4	4	71%

TLADI Reneiloe Emma	23	5	-	82%
TSHABANGU Sello E	19	6	3	68%

*A total of 28 Mayoral Committee meetings took place from July 2002 - June 2003, of which 23 were ordinary meetings and 5 special meetings.*

### **RESOLUTIONS TAKEN AT MAYORAL COMMITTEE MEETINGS**

<i>ITEMS</i>	<i>NUMBER OF RESOLUTIONS TAKEN</i>	<i>RECOMMENDATIONS TO COUNCIL</i>
250	226	24

*Items referred back: 4*  
*Items regarding disciplinary action against councillors: -*  
*Items regarding policy issues: 9*  
*Deputation: 20*

## **SECTION 80 COMMITTEES**

### **1. HUMAN RESOURCES, PLANNING AND DEVELOPMENT**

#### **ANC COUNCILLORS**

**CHAIRPERSON: K.S MENONG**

<b>COUNCILLOR</b>
Cllr. M.T. Matlabe
Cllr L. Rubulana
Cllr M.L. Radebe
Cllr A.M. Matosa
Cllr M. Baaitjies
Cllr M. Kujoana

#### **DA COUNCILLORS**

Cllr Bothma
Cllr Neumann

## Performance

*Attendance of meetings by councillors:*

SURNAME & NAMES	Number of meetings attended	Absent with apology	Absent without apology	Percentage attendance
MENONG KS (MMC)	9	1	-	90%
MATLABE MMT	5	4	1	50%
MATOSA AN	4	2	4	40%
RUBULANA L	9	1	-	90%
NEUMAN VH	10	-	-	100%
RADEBE ML	7	2	1	70%
KUJOANA MA	9	-	1	90%
BOTHMA B	8	1	1	80%
BAAITJIES M	6	3	1	60%

*Resolutions taken:* 23  
*Recommendations to the Mayoral Committee:* 28  
*This Committee held 10 meetings from July 2002 – June 2003.*

*Items referred back:* 2  
*Items regarding disciplinary action against councillors:* -  
*Items regarding policy issues:* 4  
*Deputation:* 1

## 2. PUBLIC SAFETY & TRANSPORT

### ANC COUNCILLORS

#### CHAIRPERSON: K. RAMAISA

COUNCILLOR
Cllr T. Mashinini
Cllr R. Alexander
Cllr R.R. Mogole
Cllr N. Mhlaba
Cllr D. Kotzee
Cllr F. Taliwe

### DA COUNCILLORS

Cllr Auret
Cllr Ntsala

### PAC COUNCILLOR

Cllr T.S. Majoe
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## Performance

*Attendance of meetings by councillors:*

SURNAME & NAMES	Number of meetings attended	Absent with apology	Absent without apology	Percentage attendance
RAMAISA K (MMC)	6	-	-	100%
MASHININI T	6	-	-	100%
ALEXANDER R	5	1	-	83%
MOGOLE RR	3	-	3	50%
MHLABA N	2	-	4	33%
KOTZEE D	4	-	2	67%
TALIWE F	2	1	3	33%
AURET I	6	-	-	100%
NTSALA MM	5	1	-	83%
MAJOE TS	1	-	5	17%

*Resolutions taken:* 8

*Recommendations to the Mayoral Committee:* 6

*This committee held 6 meetings for July 2002 – June 2003.*

*Items referred back:* 2

*Items regarding disciplinary action against councillors:* -

*Items regarding policy issues:* -

*Deputation:*

### 3. ECONOMIC DEVELOPMENT & SPATIAL PLANNING

#### ANC COUNCILLORS

**CHAIRPERSON: B.A MONTSHIOA**

COUNCILLOR
Cllr S. Ngangelizwe
Cllr N. Masoka
Cllr M. Ikaneng
Cllr J.S. Tsatsa
Cllr M. Vanga

#### DA COUNCILLORS

Cllr AM Maqena
Cllr DC Smit

#### UDM COUNCILLOR

Cllr MP Motshabi
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## Performance

Attendance of meetings by councillors:

SURNAME & NAMES	Number of meetings attended	Absent with apology	Absent without apology	Percentage attendance
IKANENG MI	4	1	2	57%
MAQENA AM	4	2	1	57%
MASOKA NL	5	1	1	71%
MONTSHIOA BA (MMC)	7	-	-	100%
MOTSHABI MP	3	-	4	43%
NGANGELISWE S	6	-	1	86%
SMIT DC	5	1	1	71%
TSATSA SJ	4	3	-	57%
VANGA NM	3	2	2	43%

Resolutions taken: 14  
Recommendations to the Mayoral Committee: 25  
This committee held 6 ordinary meetings and 1 special meeting from July 2002- July 2003.

Items referred back: 3  
Items regarding disciplinary action against councillors: -  
Items regarding policy issues: 1  
Deputation:

## 4. COMMUNITY SERVICES & SOCIAL DEVELOPMENT

### ANC COUNCILLORS

CHAIRPERSON: T.E THOABALA

COUNCILLOR
Cllr F. Mabaya
Cllr S.J. Liphoko
Cllr L.A. Mokolutlo
Cllr Y.S. Dassie
Cllr N Ramojela

### DA COUNCILLORS

Cllr M Louw
Cllr Bothma

## Performance

Attendance of meetings by councillors:

SURNAME & NAMES	Number of meetings attended	Absent with apology	Absent without apology	Percentage attendance
BOTHMA B	9	1	-	90%
DASSIE YS	7	1	2	70%
LIPHOKO SJ	4	1	5	40%
LOUW ML	6	2	2	60%
MABUYA FF	7	-	3	70%
MOKOLUTLO LA	6	-	4	60%
RAMOJELA JN	9	-	1	90%
THOABALA TE (MMC)	9	-	1	90%

Resolutions taken: 25

Recommendations to Mayoral Committee: 11

This committee held 10 meetings for July 2002 – June 2003.

Items referred back: 4

Items regarding disciplinary action against councillors: -

Items regarding policy issues: 2

Deputation: 13

## 5. PUBLIC WORKS AND ENGINEERING

### ANC COUNCILLORS

CHAIRPERSON: Z.A THUTHANI

COUNCILLOR
Cllr M.E. Mokoena
Cllr T.A. Nakwa
Cllr T.W .Dlova
Cllr M S Mfebe
Cllr Z.V Mafongosi
Cllr P.E Mokhathi

### **DA COUNCILLORS**

Cllr JJ du Toit
Cllr Styger

## Performance

### Attendance of meetings by councillors:

SURNAME & NAMES	Number of meetings attended	Absent with apology	Absent without apology	Percentage attendance
THUTHANI ZA	14	2	2	78%
DLOVA TW	12	4	2	67%
DU TOIT JJ	8	5	5	44%
MAFONGOSI ZV	5	3	10	28%
MFEBE MSE	10	4	4	56%
MOKHATHI PE	13	-	5	72%
MOKOENA ME	9	6	3	50%
NAKWA TA	17	1	-	94%
STYGER A	8	8	2	44%

Resolutions taken: 90

Recommendations to the Mayoral Committee: 29

This committee held 18 meetings from July 2002 – June 2002.

Items referred back: 4

Items regarding disciplinary action against councillors: -

Items regarding policy issues: -

Deputation: 11

## 6. CORPORATE SERVICES

### ANC COUNCILLORS

CHAIRPERSON: R.E TLADI

COUNCILLOR
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Cllr C.P Seboholi
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Cllr LL.F Radebe
------------------

Cllr S.S. Segalo
------------------

Cllr S.C Dlamini
------------------

Cllr T. James
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Cllr S. Sephiri
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### DA COUNCILLORS

Cllr HC van Rooyen
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Cllr JHA Edeling
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## Performance

Attendance of meetings by councillors:

SURNAME & NAMES	Number of meetings attended	Absent with apology	Absent without apology	Percentage attendance
DLAMINI SC	11	-	-	100%
EDELING JHA	8	2	1	73%
JAMES TH	3	2	6	27%
RADEBE LLF	7	2	2	64%
SEBOHOLI CP	3	5	3	27%
SEGALO SS	8	2	1	73%
SEPHIRI MJ	11	-	-	100%
TLADI RE (MMC)	8	3	-	73%
VAN ROOYEN HC	5	4	2	45%

Resolutions taken: 12

Recommendations to the Mayoral Committee: 22

The Section 80 Corporate Services Portfolio Committee had 11 ordinary meetings and 1 special meeting for July 2002-June 2003.

Items referred back: 5

Items regarding disciplinary action against councillors: -

Items regarding policy issues: 3

Deputation: -

## 7. FINANCE

### ANC COUNCILLORS

CHAIRPERSON: S.E TSHABANGU

COUNCILLOR
Cllr A. Mbana
Cllr J. Mafantire
Cllr R. N. Manzana
Cllr M.S. Mosala
Cllr P.P. Mohloli
Cllr Bengu

### **DA COUNCILLORS**

Cllr (Dr.) JS Marais
Cllr JJ Olivier

## PAC COUNCILLOR

Cllr TS.Majoe

### *Performance*

*Attendance of meetings by councillors:*

SURNAME & NAMES	Number of meetings attended	Absent with apology	Absent without apology	Percentage attendance
BENGU VV	9	-	3	75%
MAFANTIRE MJ	11	1	-	92%
MAJOE TS	1	-	11	8%
MANZANA NR	11	1	-	92%
MARAIS JS	4	8	-	33%
MBANA A	12	-	-	100%
MOHLOLI PP	4	2	6	33%
MOTSHABI MP	4	-	8	33%
MOSALA MS	10	1	1	83%
OLIVIER JJ	8	3	1	67%
TSHABANGU SE (MMC)	9	2	1	75%

*Resolutions taken:* 5  
*Recommendations to the Mayoral Committee:* 59  
*This committee held 9 ordinary meetings and 3 special meetings from July 2002 –July 2003.*

*Items referred back:* 10  
*Items regarding disciplinary action against councillors:* -  
*Items regarding policy issues:* 6  
*Deputation:* -

## **8. HOUSING DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT**

### **ANC COUNCILLORS**

**CHAIRPERSON: K M CHAO**

<b>COUNCILLOR</b>
Cllr D. Tsoene
Cllr L Tlhone
Cllr M. Matsbukanye
Cllr D. Masienyane
Cllr V.N Dali

## DA COUNCILLORS

Cllr VH Neumann

Cllr J.C. Fourie

## PAC COUNCILLOR

Cllr TS.Majoe

## UDM COUNCILLOR

Cllr MP Motshabi

## Performance

*Attendance of meetings by councillors:*

SURNAME & NAMES	No of meetings attended	Absent with apology	Absent without apology	Percentage attendance
CHAO MK (MMC)	6	-	-	100%
DALI VN	6	-	-	100%
FOURIE JJC	6	-	-	100%
KHALIPHA TD	3	1	2	50%
MAJOE TS	-	1	5	0%
MASIENYANE D	4	-	2	67%
MATSUBUKANYE MM	3	-	3	50%
MOTSHABI MP	1	1	4	17%
NEUMANN VH	6	-	-	100%
THLONE L	5	-	1	83%
TSOENE D	5	-	1	83%

*Resolutions taken:*

3

*Recommendations to the Mayoral Committee:*

42

*This committee held 6 ordinary meetings from July 2002 –June 2003.*

*Items referred back:*

7

*Items regarding disciplinary action against councillors:*

-

*Items regarding policy issues:*

2

*Deputation:*

1

## LOCAL LABOUR FORUM

*Attendance of meetings by councillors:*

SURNAME & NAMES	Number of meetings attended	Absent with apology	Absent without apology	Percentage attendance
BENGU VV	6	1	7	43%
MAFONGOZI ZV	2	1	11	14%
MOHLOLI PP	3	2	9	21%
STYGER A	4	4	6	29%
TLADI RE	6	3	5	43%
VAN ROOYEN HC	5	6	3	36%

Resolutions taken:

21

The Local Labour Forum had 12 ordinary meetings and 2 special meetings from July 2002 – June 2003.

Items referred back:

8

Items regarding disciplinary action against councillors:

-

Items regarding policy issues:

6

Deputation:

-

### **AUDIT PERFORMANCE COMMITTEE MEETINGS**

Attendance of meetings by councillors:

SURNAME & NAMES	Number of meetings attended	Absent with apology	Absent without apology	Percentage attendance
BENGU VV	4	-	-	100%
MARAIS JS	4	-	-	100%
MAFANTIRI MJ	3	1	-	75%

Resolutions taken:

-

Recommendations to Council:

7

This committee held 4 meetings from July 2002 – June 2003.

### **CHAIRPERSONS COMMITTEE MEETINGS**

Attendance of meetings:

SURNAME & NAMES	Number of meetings attended	Absent with apology	Absent without apology	Percentage attendance
BAAITJIES M	1	-	1	50%
BOTHMA B	-	1	1	0%
DASSIE YS	2	-	-	100%
DLAMINI SC	2	-	-	100%
DU TOIT JJB	-	-	2	0%
EDELING JH	-	1	1	0%
JAMES TH	-	2	-	0%
KHALIPHA TD	-	-	2	0%
LIPHOKO PP	-	1	1	0%
LOUW ML	-	2	-	0%
MABUYA FF	1	-	1	50%
MOGOLE RR	1	-	1	50%
MOHLOLI PP	1	-	1	50%
MANZANA NR	1	-	1	50%
MOSALA MS	1	1	-	50%
MASIENYANE MD	1	-	1	50%
MASOKA NL	-	-	2	50%
MATSEPE TV	2	-	-	100%
MATSUBUKANYE MM	-	-	2	0%
MFEBE MSE	1	-	1	50%
MHLABA N	1	-	1	50%

MOKOENA ME	-	-	2	0%
MOKOLUTLO LA	1	-	1	50%
MONTSHIOA BA	2	-	-	100%
NAKWA TA	1	-	1	50%
NGANGELISWE S	2	-	-	100%
RADEBE LLF	2	-	-	100%
RAMOJELA JN	2	-	-	100%
RUBULANA L	2	-	-	100%
SEBOHOLI CP	2	-	-	100%
SMIT DC	1	-	1	50%
TALIWE FE	2	-	-	100%
THOABALA TE	2	-	-	100%
TSATSA SJ	2	-	-	100%
TSHABANGU SE	1	-	1	50%
TSOENE TD	-	-	2	0%
VAN ROOYEN HC	1	1	-	0%

*Resolutions taken:* 5

*Recommendations to Council:* 5

*This committee held 2 meetings from July 2002 – June 2003.*

*Items referred back:* -

*Items regarding disciplinary action against councillors:* -

*Items regarding policy issues:* 1

*Deputation:* 1

*The regularity and frequency of the meetings of this very important committee leaves much to be desired. The Chairperson is urged to ensure its effectiveness in the next year.*

## Section 79 Committees

### RULES COMMITTEE

<b>COUNCILLOR</b>
T.W Dlova
N.M Vanga
M.P Motshabi
V.H Neumann
T.S Majoe
P.P Mohloli
J.J.C Fourie
Scribe

### ANC WHIPPERY COMMITTEE

<b>COUNCILLOR</b>
T.D Khalipha
S.J Leeuw
T.V Matsepe
S Ngangelizwe
Scribe

### WHIPPERY FORUM

<b>COUNCILLOR</b>
J. Marais
M.P Motshabi
T.D Khalipha
T.S Majoe
T.V Matsepe
S Ngangelizwe
Scribe

## Other Section 79 committees

Language Committee

Performance Audit Committee

Chairpersons Committee

## SECTION 4:

### OVERSIGHT FUNCTION OF THE SPEAKER

#### Submission of Reports

Reports from the Mayoral Committee and other Committees of council are submitted on a continuous basis to the office of the Speaker. The comprehensive analysis of attendance and resolutions adopted, as well as compliments for the Section 80 and Mayoral Committee, will be submitted with the final report.

#### Transparency and Accountability

Members of the Public and other stakeholders are invited to council meetings, there are also consultative meetings and report back meetings which are held with the community and other stakeholders.

#### Scheduled meetings between the Speaker, Executive Mayor and Municipal Manager

There is a weekly meeting between the Speaker, the Executive Mayor and the Municipal Manager, which ensures that outstanding issues are resolved.

#### Regular resolution Audit and analysis

The office of the Speaker, together with Council Administration, regularly conducts an Audit and Assessment of council resolutions to identify common trends and problems and implement ways of addressing them. The full report on these are being compiled and will be submitted with the final report.

## SECTION 5:

### PUBLIC PARTICIPATION AND CONSULTATION

Public participation is central to any democracy and needs to go beyond voting at national, provincial or local level. A dynamic process of engagement should be facilitated to allow the electorate to participate in the processes that may affect their lives and must comply with the following provisions of the relevant legislation:

- ❖ Section 195(f) and (g): It demands that public administration must be accountable; and that transparency must be fostered by providing the public with timely, accessible and accurate information.

- ❖ Section 215(1): Provides that national, provincial and municipal budgets and budgetary processes must promote transparency, accountability and the effective financial management of the economy, debt and the public sector.
- ❖ Section 152(a): It seeks to ensure *democratic and accountable government for local communities*.
- ❖ Section 152(e): It promotes the involvement of communities in local government matters.

The Municipal Systems Act gives meaning to the aforementioned prescripts of the Constitution. The Act requires council to annually review community needs and the processes to involve communities as well as its organisational and delivery mechanisms.

Section 5(1)(a) and (b) of the Municipal Systems Act directs:

*“Members of the local community have the right-*

*(a) through mechanisms and in accordance with processes and procedures provided for in terms of this Act or other applicable legislation to ... submit ... complaints to the municipal council or to another structure or political office-bearer or the administration of the municipality.*

*(b) to prompt responses to their ... complaints.”*

Simply put, the council must consult communities.

## Notices and Announcements

Council on a continuous basis should use the following form of communication to notify the community of meetings, requests for public comments, requests for proposals, advertisement for vacancies, tenders etc :

Radio Broadcast

Flyers at schools, shops, government buildings and other public places.

Posters

Loud Hailers

Announcement at Churches and Ward committee meetings

The use of loud hailers proved to be difficult as no vehicle specifically assigned for this purpose and administered by the Speaker's office, is available. Council must make one available as a matter of urgency.

### Public Consultation

The eviction of families from the Re-a-Hola Housing Project was averted through the intervention of the Office of the Speaker.

Also, a Thabong hostel delegation approached the Speaker and the Executive Mayor on 17 June 2003 to discuss matters pertaining to hostel dwellers' residence and accommodation; to the satisfaction of all present.

### Councilor Consultation

Councillors, on a continuous basis consult with the office of the speaker to find solutions to community problems and problems pertaining to their wards.

### Public Meetings and Hearings

Section 17(2) of the Municipal Systems Act enjoins the Matjhabeng council to involve the community by actively seeking input to its policy and decision-making and take every opportunity to promote the strengths of the municipality. Numerous municipal consultative meetings were held throughout the municipality to afford the community the opportunity to consider the draft budget before adoption by the council. Such meetings were held as indicated on the following Schedule:

**PRELIMINARY PUBLIC HEARINGS – BUDGET**  
**2003/2004**

<b>DATE: 17 MARCH 2003</b>		
<b>TOWN</b>	<b>WARD</b>	<b>REMARKS</b>
ALLANRIDGE <b>Presenter: Cllr RE Tladi,</b> <b>Absent: Cllr B Bothma, A Styger</b> Official: T Mahlatsi	36	Meeting fairly attended ± 30 people
NYAKALLONG <b>Presenter: Cllr Thuthani</b> <b>Present: Cllr Ramaisa</b> <b>Absent: Cllr RR Alexander , CP Seboholi - apologised</b> Official: Eunice Mbelwa	19,36	Meeting was fairly attended and successful Attendance: ±60
ODENDAALSRUS <b>Presenter Cllr: Masoka</b> <b>Present: Cllrs Manzana, Chao, Matsepe</b> <b>Absent: Cllr VV Bengu</b> Official: Johan Jankowitz	35	Meeting was successful and well attended.
KUTLOANONG <b>Cllrs Montshioa</b> <b>Cllrs: Dlamini, Mokolutlo, Mfebe, Leeuw</b> <b>Absent: Cllrs J Fourie</b> <b>TD Tsoene-Apology</b> Official: S November	18,20,21,22,10	Meeting was successful and well attended by ± 300 people.
WELKOM <b>Presenter Cllr Menong</b> <b>Present: Cllrs Olivier,Segalo, Mbana and Matlabe</b> <b>Absent: Cllrs Ngangelizwe - Apology, Kotzee, Van Rooyen, Du Toit, ML Radebe</b>  Official: P Seleka	24,25,28,32,33,34	Meeting fairly attended by ± 32 people
<b>DATE: 18 MARCH 2003</b>		
RIEBEECKSTAD <b>Presenter: Cllr Leeuw</b> <b>Present Cllrs Menong, Mfebe, Mbana, Ngangelizwe</b> Official: Johan Jankowitz	10,25	Fairly attended by ± 35 people
BRONVILLE & HANI	11,12	Meeting well attended by

PARK <b>Presenter: Cllr TV Matsepe</b> <b>Present: Cllrs Baaitjies, Dlova</b> Official: Peter Abrahams		± 60 people
THABONG EAST <b>Presenter: Cllr Ramaisa</b> <b>Present: Cllrs Matlabe, Dassie, Masoka, Ramaisa, Nakwa, Ramojela</b> <b>Absent: Cllr Mosala, Mhlaba – CITC</b> Official: Tshepo Jobo, LG Moahloli	12,13,14,15,16,17,25	Meeting was successful and well attended by 180 people
THABONG WEST <b>Presenter: Cllr Thuthani</b> <b>Present: Cllrs: Thoabala, Taliwe, Radebe LLF, Tsatsa, Mabuya, Rubulana, Khalipha, Vanga</b>  Official: P Seleka	26,27,28,29,30,31	Meeting was successful and well attended by 300 people
<b>DATE: 19 MARCH 2003</b>		
VENTERSBURG <b>Presenter: Cllr Thoabala</b> <b>Present: Radebe LLF</b> <b>Absent: Cllr MM Matsubukanye</b> Official: T Jobo	1	Meeting was successful and well attended by ± 100 people
PHOMOLONG 26 March 03 <b>Presenter: Cllr Ramaisa</b> <b>Present: Cllr Menong</b> <b>Absent: Cllr I Auret, Cllr J Olivier, Cllr Tshabangu - apology</b> Official: Motsepe	2,3	Meeting was well attended and successful
HENNENMAN <b>Cllrs: Menong, Ramaisa, Edeling, Rubulana</b> Official: Motsepe	3,10	Meeting did not take place. Rescheduled.
MELODING <b>Presenter: Cllr Thuthani</b> <b>Present: Cllrs Mokoena, Kujoana, Mogole, Mohloli</b> <b>Absent: Cllr T Majoe</b> <b>Cllr AN Matosa, Cllr SJ Liphoko</b>	4,5,6,7	Meeting was well attended by 150 people

Official: Mr Notshi		
VIRGINIA <b>Cllr MD</b> <b>Masienyane</b> Official: Annatjie Schoeman	8,9	Meeting did not take place. Attendance: 19 People. Only Cllr Masienyane was present. Meeting to be rescheduled.



The consultative public hearing process on the budget of the 2002/2003 financial year was finalised between the 19<sup>th</sup> and 21<sup>st</sup> May 2003. At these meetings, members of the public raised points of concern to which prompt actions were given by the councillor and the municipal manager. The overall evaluation of the process was described as a success.

## OTHER PUBLIC HEARINGS

### Ward Committees

In adherence to the above-cited legal requirements, the Office of the Speaker takes charge of the establishment and the functioning of Ward Committees within the municipality of Matjhabeng. The cardinal function of these ward committees is to assist the Ward Councillors to carry out their respective mandates and to promote an ongoing process of debate, dialogue and communication between the Matjhabeng municipal council and the community. Various ward committee meetings were subsequently convened to discuss basic service delivery issues and business activity matters including:

- ❖ The provision of water, health services and electricity
- ❖ Pipe leakage's
- ❖ Rezoning of residential sites into business sites
- ❖ Nutrition programs
- ❖ Waste recycling
- ❖ Child support grants
- ❖ Application of the Identity Documents
- ❖ Payment of services, etc.
- ❖ Food gardens

## SECTION 6:

### CAPACITY BUILDING

#### Councilor Training

(CITC) which was funded by the Central Municipal Infrastructure Programme (CMIP).

#### TRAINING OF WARD COMMITTEE COUNCILLORS

#### TRAINING OF COUNCILLORS

SALGA presented the following courses to 70% of our councillors between the 17<sup>th</sup> April 2002 and 13 November 2002:

- ❖ Managerial Roles and Responsibilities
- ❖ Municipal Legislation
- ❖ Human Resource Management
- ❖ Integrated Development Planning
- ❖ Financial Management Module 1: Budgeting and Finance
- ❖ Land and Housing
- ❖ Financial Management
- ❖ Financial Management Module 2: Financing a Municipality: Sources of Operating
- ❖ Revenues and Capital Finance;
- ❖ On certificates were issued to councillors who successfully completed the training.

#### INFORMATION TECHNOLOGY TRAINING: MAYORAL COMMITTEE MEMBERS

All members of the Mayoral Committee undergone IT training presented at the Community Information Technology Centre. A workshop presented by Kagiso Trust Consultant (KTC) on Participatory Development through ward committees and ward councillosr was held on 06 and 07 August 2002. The aim thereof was to support and enhance the capacity of local government efforts to accelerate service delivery and to develop practical developmental plans.

## SECTION 7: COOPERATIVE GOVERNANCE

### MEN AGAINST AIDS FORUM

The Speaker plays an active role in the Men Against aids forum of which councillor Dlova has been appointed to the Provincial Committee.

### SUPPORT TO PROVINCIAL GOVERNMENT AND DISTRICT COUNCIL

The Municipality through the office of the speaker has at the request of both Provincial government and District council assisted with preparation of their public consultative meetings during the “Exco meets people programmes”.

## CONCLUSION