

MINUTES

OF THE

**4TH ORDINARY MEETING
FOR THE YEAR 2003**

of

MATJHABENG MUNICIPALITY

held on

WEDNESDAY, 29 JULY 2003

at

16:00

COUNCILLORS PRESENT : COUNCIL MEETING : 29 JULY 2003

ANC

PROPORTIONAL			
1.	Leeuw SJ (Executive Mayor)	14.	Dlova TW
2.	Matsepe TV (Speaker)	15.	Ikaneng MI
3.	Deceased	16.	Mafantire MJ (From 17:01)
4.	Menong KS (MMC)	17.	Mafongosi VZ
5.	Ramaisa KA (MMC)	18.	Mashinini NL
6.	Tladi RE (MMC)	19.	Alexander RR
7.	Thuthani ZA (MMC)	20.	Radebe ML
8.	Matosa AN	21.	Sephiri MJ
9.	Matlabe MMT	22.	Tihone ML
10.	Mbana MA	23.	Vanga M (Absent without apology)
11.	Mokhathi PE	24.	Kotzee D
12.	Bengu VV	25.	Segalo SS
13.	Dali VN	26.	Kujoana MA (Written apology)
WARD			
27.	Matsbukanye MM (Absent without apology)	42.	Mfebe MSE
28.	Tshabangu SE (MMC)	43.	Mhlaba N (Apology)
29.	Mohlodi PP (Apology)	44.	Mokolutlo LA
30.	Mogole RR	45.	Montshioa BA (MMC)
31.	Liphoko SJ (Written apology)	46.	Mosala MS
32.	Mokoena ME	47.	Nakwa TA
33.	Masienyane MD	48.	Ngangelizwe S
34.	Baaitjies M (Apology)	49.	Radebe LLF
35.	Dassie YS	50.	Ramojela JN
36.	Dlamini SC	51.	Rubulana L
37.	James TH	52.	Seboholi CP
38.	Khalipha TD (Chief Whip)	53.	Taliwe FE
39.	Mabuya FF	54.	Thoabala TE (MMC) (From 16:07)
40.	Manzana NR	55.	Tsoene TD
41.	Masoka NL	56.	Tsatsa SJ

DA

PROPORTIONAL			
57.	Fourie JJC	61.	Maqena AM
58.	Marais (Dr) JS	62.	Ntsala MM
59.	Auret IH (Written apology)	63.	Olivier JJ
60.	Neumann VH	64.	Styger A
WARD			
65.	Bothma B	68.	Edeling JH
66.	Louw ML (Written apology)	69.	Van Rooyen HC
67.	Smit DC (Apology)	70.	Du Toit JJB (Apology)



UDM

PROPORTIONAL	
71.	Motshabi MP

PAC

PROPORTIONAL	
72.	Majoe TS (Written apology)

OFFICIALS

Mr RSB Sesele	–	Municipal Manager
Mr R Spies	–	Corporate Executive Manager : Engineering Services
Mr V Adonis	–	Corporate Executive Manager : Community Services and Social Development
Mr BP Molatseli	–	Executive Manager : Corporate Services
Mr TM Ngesi	–	Executive Manager : Housing Development and Environmental Management
Mr TR Shiringani	–	Manager: Council Administration(Secretary)
Me AC Schoeman	-	Administrative Officer (Corporate Services)

1. OPENING

Bishop Johnny Siquana of the Full Gospel Church opened the meeting with Scripture reading and prayer.

2. OFFICIAL ANNOUNCEMENTS OF THE SPEAKER

2.1 The Speaker informed the Council that the Language Committee inter alia resolved:

- “1. That the names of Councillors who did not hand in their completed questionnaires, be given to the Speaker for announcement in the Council sitting.
2. That an addendum to the agenda for the Council meeting of 29 July 2003 be distributed by the Executive Manager: Corporate Services, indicating that councillors have until 12 August 2003 to submit their completed questionnaires.”

The Speaker further requested that all questionnaires be submitted to his office not later than 12 August 2003. If that is not adhered to, he would announce the names of those Councillors who did not comply, at the next Council meeting.



The Speaker also mentioned that a full report would be submitted at the next Council meeting and undertook to write a letter to all Councillors who did not comply with the instruction given to them by the Language Committee.

- 2.2 The Speaker informed the Council that a Men's Forum Against AIDS was established in Bloemfontein on 12 July 2003 and he requested all male Councillors to do their duty to try and support this noble initiative.

The Speaker further informed the Council that Cllr Dlova was appointed to the Provincial Committee of the Men's Forum Against AIDS.

3. REPORTS OF THE SPEAKER IN TERMS OF RULES 15(1) AND 99(4)

None

4. APPLICATIONS AND APPEALS FROM COUNCILLORS IN TERMS OF RULES 14(1), 67 AND 72

None

5. REPORTS RECEIVED FROM THE SPEAKER

Items A25/2003, A26/2003 and A34/2003

The above items were dealt with under Item 15 of the agenda.

6. MOTIONS OF SYMPATHY AND CONGRATULATIONS BY THE SPEAKER

6.1 CONGRATULATIONS

- 6.1.1 The Speaker congratulated the following Councillors on their birthdays :

Cllr L Rubulana	01 August
Cllr ML Louw	04 August
Cllr T Majoe	08 August
Cllr R Alexander	11 August
Cllr M Matlabe	11 August
Cllr KS Menong	11 August
Cllr SJ Liphoko	28 August
Cllr RR Mogole	31 August

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6.2 CONDOLENCES

The Speaker placed on record that Cllr N Mhlaba's daughter passed away and extended Council's sincere condolences to the family and noted that the Councillor was not at the meeting as she was busy with funeral arrangements, which was to be held in the Eastern Cape.

7. MOTIONS OF SYMPATHY AND CONGRATULATIONS FROM OTHER MEMBERS

Councillor Maqena requested that she put forward a motion to congratulate the MEC for Health. The Speaker turned down the motion because he was not given notice beforehand.

8. DEPUTATIONS AND INTERVIEWS

None.

9. DISCLOSURE OF INTEREST

None.

10. MINUTES OF THE PREVIOUS MEETINGS

RESOLVED

That the minutes of the meeting held on 27 May 2003 be approved and confirmed as a true reflection of what transpired during the meeting.

11. FORMAL SIGNING OF MINUTES

The Speaker indicated that he would sign the minutes of the meeting held on 27 May 2003 after the meeting.

12. MATTERS ARISING FROM THE MINUTES

None

13. QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Cllr Maqena, informed the Speaker that she submitted a letter in terms of Rule 52 of the Standard Rules and Orders, to the Municipal Manager and that no response was given to her as required in terms of the Rule.

The Speaker allowed her to submit her questions verbally in terms of Rule 53 of the Standard Rules and Orders,

V

The questions raised verbally by Cllr Maqena were as follows:-

"I will like to know whether the programme to foster gender equality to date has:

1. Been effective?
2. The gender focal points established within the Municipality has been working, if not why not?
3. Whether a review of the whole programme need not be instituted, if yes, what are the faults, if not, why?"

IT WAS RESOLVED BY COUNCIL (29 JULY 2003)

[MM] 1. That the Municipal Manager should respond to Cllr Maqena's letter within 14 days.

[MM] 2. That an item on the matter be submitted to Council at the next Council sitting.

14. REPORTS OF THE EXECUTIVE MAYOR, THE SPEAKER AND COMMITTEES

The Executive Mayor presented a report containing Items **MC24/2003** to **MC34/2003** and the resolutions of Council in this regard are on pages 1 - 5 of these minutes.

15. REPORTS OF DECISIONS TAKEN UNDER DELEGATED POWERS

The Executive Mayor presented his report on decisions taken under delegated powers and the resolution in this regard is on page 3 Item **A35/2003** of these minutes.

16. MOTIONS

None

17. CLOSURE

The meeting ended at **17:15**.

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DATE

.....
TV MATSEPE (SPEAKER)

A25/2003

**MUNICIPAL COAT OF ARMS AND FLAG (MCA) (Office of the Speaker)
(13/3/1) (P 1)**

COUNCIL RESOLVED (29 JULY 2003)

- [MCA]
1. That the progress report on the design of the Coat of Arms for Matjhabeng Municipality **BE NOTED**.
 2. That an amount of R1 400,00 be paid to the Bureau of Heraldry.
 3. That an instruction be given to expert designers to design a flag for Matjhabeng.
 4. That the Municipal Manager issue an instruction to all employees that the Coat of Arms should be used with immediate effect.
 5. That it **BE NOTED** that the Office of the Executive Mayor undertook to do a formal unveiling once the Coat of Arms has been registered by the Bureau of Heraldry.

A26/2003

**ESTABLISHMENT OF A HOUSING DISPUTE RESOLUTION COMMITTEE
(Office of the Speaker) (4/1/2/2) (P 3 : ANNEXURES P 1 – 2)**

COUNCIL RESOLVED (29 JULY 2003)

- [Speaker]
- That a Housing Dispute Resolution Committee be established as a Section 79 Committee, consisting of the following:
1. 3 Councillors who will serve as permanent committee members for the duration of the committee.
 2. 2 respectable members of the community with dispute resolution skills.
 3. The Ward Councillor of the affected ward.
 4. 1 Ward Committee member handling housing from the affected ward.
 5. 1 Official from the Department of Housing to give technical advice.
 6. 1 Official from the Department of Housing to take minutes.

A27/2003

DISCLOSURE OF INTEREST : COUNCILLOR ME MOKOENA (3/1/1) (MCA)
(P 5 : ANNEXURES P 3 – 4)

During discussion of items A27/2003 to A30/2003 the Speaker reminded Councillors that they must inform the Municipal Manager annually in writing if there were changes in the status of their assets.

//Cllr ME Mokoena recused himself from the meeting for the duration of the discussions on this item.//

COUNCIL RESOLVED (29 JULY 2003)

That the disclosure of interest by Councillor ME Mokoena in terms of Section 7(1) of Schedule 1 of the Code of Conduct for Councillors of the Local Government Municipal Systems Act 32 of 2000 **BE NOTED**.

A28/2003

DISCLOSURE OF INTEREST : COUNCILLOR JN RAMOJELA (3/1/1) (MCA)
(P 6 : ANNEXURES P 5 – 6)

//Cllr JN Ramojela recused himself from the meeting for the duration of the discussions on this item.//

COUNCIL RESOLVED (29 JULY 2003)

That the disclosure of interest by Councillor JN Ramojela in terms of Section 7(1) of Schedule 1 of the Code of Conduct for Councillors of the Local Government Municipal Systems Act 32 of 2000 **BE NOTED**.

A29/2003

DISCLOSURE OF INTEREST : COUNCILLOR L RUBULANA (3/1/1) (MCA)
(P 7 : ANNEXURES P 7)

//Cllr L Rubulana recused himself from the meeting for the duration of the discussions on this item.//

COUNCIL RESOLVED (29 JULY 2003)

That the disclosure of interest by Councillor L Rubulana in terms of Section 7(1) of Schedule 1 of the Code of Conduct for Councillors of the Local Government Municipal Systems Act 32 of 2000 **BE NOTED**.

A30/2003

DISCLOSURE OF INTEREST : COUNCILLOR S NGANGELIZWE (3/1/1)
(MCA) (P 8 : ANNEXURES P 8)

//Cllr S Ngangelizwe recused himself from the meeting for the duration of the discussions on this item.//

COUNCIL RESOLVED (29 JULY 2003)

1. That the disclosure of interest by Councillor S Ngangelizwe in terms of Section 7(1) of Schedule 1 of the Code of Conduct for Councillors of the Local Government Municipal Systems Act 32 of 2000 **BE NOTED**.

[Speaker] 2. That the Speaker investigates and reports on all Councillors whose companies and/or companies they or their families are involved in received benefits from Council.

A31/2003

ENDORSED SUPPORT BY MATJHABENG COUNCIL ON INTERNATIONAL MUNICIPAL FINANCE ADVISOR TO BE DEPLOYED (6/4/1) (CEMFM)
(P 9 : ANNEXURES P 9 – 11)

COUNCIL RESOLVED (29 JULY 2003)

[CEMFM] That the Council adopts the following resolution:

1. That as a participating municipality in the Finance and Budget Reform Programme supported by the Finance Management Grant, Council welcomes the opportunity to receive a long term finance advisor to assist with implementation of the reforms. Council therefore accepts the conditions set out below and commits to ensure that the advisor will be effectively utilized to improve the budgeting and financial management of the municipality. This advisor will not be placed in a line position and the Council commits to building capacity through this programme. The Finance Management Grant may be used to provide equipment such as computers, desks etc. for the long term advisor.

Conditions for receiving a long term advisor:

- 1.1 Both the Municipal Manager and CFO have been appointed
- 1.2 A Budget Office has been created and appropriately staffed
- 1.3 Other appropriate staff have been appointed to ensure sufficient capacity and success of the programme
- 1.4 A finance management reform team led by a senior official will be formed to work alongside the long term advisor in the implementation of the reforms.

4

- 1.5 At least two recently qualified finance graduates (interns) will be employed to work full time in the finance management reform team for the duration of the programme.
- 1.6 The long term advisor and others from the finance management reform team will be made available to attend workshops and assist other municipalities from time to time.
- 1.7 Any travel, accommodation and related costs for workshops and information sharing exercises will be met by the municipality from the Finance Management Grant
- 1.8 The above is additional to the original resolution, in relation to the Finance Management Grant.

A32/2003

FINANCIAL REPORTS FOR APRIL AND MAY 2003 (12/1/2/3) (CEMFM) **(P 12 : ANNEXURES P 12 – 21)**

COUNCIL RESOLVED (29 JULY 2003)

- [CEMFM]
1. That the financial reports for April and May 2003 be referred back to ascertain the figures.
 2. That reports be submitted regularly to provide reasons why the system gives problems.
 3. That the Bank reconciliation be corrected.
 4. That the Chief Financial Officer and Management enhance their efforts to ensure higher payment levels.
 4. That information per ward be made more transparent by mentioning residential and business separately.
 5. That financial information must be reflected accurately from now henceforth.
 6. That the compiler of the report and authorisation authority must attach their signature and comments.
 7. That each Councillor must be provided with Budget documents in the new format and a tariff list.
 8. That the financial report must also have notes and comments that reflect trends and action required/taken.

A33/2003

EXTENTION OF SA MOTOGP CONTRACT (MM) (10/9) (P 14)

COUNCIL RESOLVED (29 JULY 2003)

That this item be **WITHDRAWN**.

A34/2003

PROGRESS REPORT: INVESTIGATIONS BY THE SPECIAL INVESTIGATING UNIT ON MATTERS RAISED BY COUNCILLOR D SMIT (3/1/1) (MCA) (P16 : ANNEXURES P 22 – 24)

COUNCIL RESOLVED (29 JULY 2003)

That the Speaker's progress report on the investigations conducted by the Special Investigating Unit on issues raised by Councillor D Smit, **BE NOTED**.

A35/2003

REPORT: APPOINTMENT OF THE REPRESENTATIVES OF THE LOCAL MUNICIPALITY TO THE MANAGEMENT COMMITTEE OF THE PLANNING AND IMPLEMENTATION MANAGEMENT SUPPORT CENTRE (4/1/2/2) (MCA) (Office of the Speaker)

COUNCIL RESOLVED : (29 JULY 2003)

[MCA]

1. That Council agrees with the District Municipality establishing a section 79 committee in terms of the Municipal Structures Act.
2. That Council takes note of the recommendation of the Speaker for the appointment of Councillor SC Dlamini as the representative of Matjhabeng Municipality at the PIMS and supports it.
3. That the Council recommends the appointment of two (2) advisory members of the local Matjhabeng Municipality to the Management Committee.

A36/2003

REPORT ON DECISIONS TAKEN UNDER DELEGATED POWERS (3/1/2) (MM) (EXECUTIVE MAYOR'S REPORT PAGE 1 – 181)

COUNCIL RESOLVED : (29 JULY 2003)

That the resolution taken by the Executive Mayor under delegated powers, as they appear on the Annexures marked **Executive Mayor's Report**, i.e. MC116/2003 to MC126/2003; MC127/2003 to MC137/2003; MC138/2003 to MC153/2003; MC154/2003 to MC155/2003, **BE CONFIRMED**.

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